

AFFIDAVIT OF SERVICE BY MAIL

STATE OF NEW YORK)

ss.:

COUNTY OF)

I, _____ (name of deliverer), being duly sworn, deposes and says that he/she is over the age of eighteen years and is not a party in this proceeding; that on the _____ (day) day of _____ (month), 20____ (year), deponent served the within _____ (answer or reply) upon _____ (name of respondent) in this action, located at _____ (address), the address designated by _____ (name of respondent) for that purpose by mailing and depositing a true and correct copy of said document(s) enclosed in a postage-paid properly addressed wrapper, in a post office or official depository (box) under the exclusive care and custody of the United States Postal Service located at:

_____ (enter city/town), State of _____ (enter State).

(signature)

Subscribed and sworn to before me
this _____ (date) day of _____ (Month and Year).

(Notary Public)

*** Do not use Form E for proof of service for the petition and other supporting papers. The petition must be personally served (See Form D). Form E may be used for proof of service for all pleadings and papers served subsequent to the petition.**